

### **DETAIL OF FAMILIARIZATION PROGRAMMES**

#### **2015-2016**

<b>S. No</b>	<b>Date</b>	<b>Particulars of the Programmes</b>	<b>Duration</b>	<b>Attendance</b>
1.	12 <sup>th</sup> February 2016	Visit to Factory for familiarizing the Independent Directors with the Plant Structure, Production Process, Operations of the Plant and other Key aspects and meeting with core members of the Team.	2 Hrs.	<ul style="list-style-type: none"><li>• Air Marshal (Retd.) Denzil Keelor</li><li>• Brig Gurcharan Singh Sawhney</li><li>• Mr. Subhash Chander Jain</li></ul>
2.	12 <sup>th</sup> February 2016	Visit to SEZ at Gurgaon, Haryana owned by the Gurgaon Infospace Limited, Wholly owned Subsidiary of the Company.	2 Hrs.	<ul style="list-style-type: none"><li>• Air Marshal (Retd.) Denzil Keelor</li><li>• Brig Gurcharan Singh Sawhney</li><li>• Mr. Subhash Chander Jain</li></ul>

#### **2016-2017**

<b>S. No</b>	<b>Date</b>	<b>Particulars of the Programmes</b>	<b>Duration</b>	<b>Attendance</b>
1.	14 <sup>th</sup> February, 2017	Presentation to the Board on new SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015	1 ½ Hrs.	<ul style="list-style-type: none"><li>• Air Marshal (Retd.) Denzil Keelor</li><li>• Brig Gurcharan Singh Sawhney</li><li>• Mr. Subhash Chander Jain</li></ul>
2.	16 <sup>th</sup> November 2016	Presentation on the operational knowledge of the production processes of the Company.	1 Hrs.	<ul style="list-style-type: none"><li>• Air Marshal (Retd.) Denzil Keelor</li><li>• Mr. Subhash Chander Jain</li></ul>

#### **2017-2018**

<b>S. No</b>	<b>Date</b>	<b>Particulars of the Programmes</b>	<b>Duration</b>	<b>Attendance</b>
1.	22 <sup>nd</sup> March, 2018	Presentation on the nature of the industry , products, market operations, subsidiaries, policies, regulatory aspects affecting the company	1 Hrs.	<ul style="list-style-type: none"><li>• Air Marshal (Retd.) Denzil Keelor</li><li>• Brig Gurcharan Singh Sawhney</li><li>• Mr. Subhash Chander Jain</li></ul>

#### **2018-2019**

<b>S. No</b>	<b>Date</b>	<b>Particulars of the Programmes</b>	<b>Duration</b>	<b>Attendance</b>
1.	14 <sup>th</sup> February 2019	Meeting with functional heads and business heads of Company were organized with the independent directors during the years.	1 Hrs.	<ul style="list-style-type: none"><li>• Air Marshal (Retd.) Denzil Keelor</li><li>• Brig Gurcharan Singh Sawhney</li><li>• Mr. Subhash Chander Jain</li></ul>

**2019-2020**

S. No	Date	Particulars of the Programmes	Duration	Attendance
1.	29 <sup>th</sup> May, 2019	Presentation on Budget & Financials for the Financial year 2019-2020	1 Hrs.	<ul style="list-style-type: none"> <li>• Air Marshal (Retd.) Denzil Keelor</li> <li>• Mr. Subhash Chander Jain</li> </ul>
2.	29 <sup>th</sup> May, 2019	Review of Business Model and updating on new project by the Company	1 Hrs.	<ul style="list-style-type: none"> <li>• Air Marshal (Retd.) Denzil Keelor</li> <li>• Mr. Subhash Chander Jain</li> </ul>

**2020-2021**

S. No	Date	Particulars of the Programmes	Duration	Attendance
1.	07 <sup>th</sup> July, 2020	Awareness on Rights and Responsibilities of Independent Directors;	1 Hrs.	<ul style="list-style-type: none"> <li>• Air Marshal (Retd.) Denzil Keelor</li> <li>• Brig Gurcharan Singh Sawhney</li> <li>• Mr. Subhash Chander Jain</li> </ul>
2.	07 <sup>th</sup> July, 2020	Business Model of the Company.	1 Hrs.	<ul style="list-style-type: none"> <li>• Air Marshal (Retd.) Denzil Keelor</li> <li>• Brig Gurcharan Singh Sawhney</li> <li>• Mr. Subhash Chander Jain</li> </ul>

**2021-2022**

S. No	Date	Particulars of the Programmes	Duration	Attendance
1.	25 <sup>th</sup> November 2021	Updating on recent changes in the regulatory framework	1 Hrs.	<ul style="list-style-type: none"> <li>• Air Marshal (Retd.) Denzil Keelor</li> <li>• Brig Gurcharan Singh Sawhney</li> <li>• Mr. Subhash Chander Jain</li> <li>• Mrs. Manu Aggarwal</li> </ul>
2.	25 <sup>th</sup> November 2021	Updating Independent Directors regarding scale and details of its operations;	1 Hrs.	<ul style="list-style-type: none"> <li>• Air Marshal (Retd.) Denzil Keelor</li> <li>• Brig Gurcharan Singh Sawhney</li> <li>• Mr. Subhash Chander Jain</li> <li>• Mrs. Manu Aggarwal</li> </ul>

**2022-2023**

S. No	Date	Particulars of the Programmes	Duration	Attendance
1.	14 <sup>th</sup> November 2022	Overview of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015;	1 Hrs.	<ul style="list-style-type: none"> <li>• Air Marshal (Retd.) Denzil Keelor</li> <li>• Mr. Subhash Chander Jain</li> <li>• Mrs. Manu Aggarwal</li> </ul>
2.	14 <sup>th</sup> March 2023	Updating on recent changes in the SEBI (PIT) Regulations	1 Hrs.	<ul style="list-style-type: none"> <li>• Air Marshal (Retd.) Denzil Keelor</li> <li>• Mr. Subhash Chander Jain</li> <li>• Mrs. Manu Aggarwal</li> </ul>

**2023-2024**

S. No	Date	Particulars of the Programmes	Duration	Attendance
1.	29 <sup>th</sup> May 2023	<p>Presentation on the business model, nature of the industry, products, market operations, subsidiaries, regulatory framework</p> <p>Presentation on the budget for the year 2023-24 and future outlook of the Company</p>	1 Hrs.	<ul style="list-style-type: none"> <li>• Air Marshal (Retd.) Denzil Keelor</li> <li>• Mr. Subhash Chander Jain</li> <li>• Mrs. Manu Aggarwal</li> </ul>
2.	26 <sup>th</sup> August 2023	<p>Visit to Factory, briefing on the plant, production process and capacity, other key aspects of the operation and meeting with core team</p> <p>Visit to SEZ at Gurugram, briefing on the operations, capacity utilization, profile of the occupants and meeting with core team</p>	1 Hrs.	<ul style="list-style-type: none"> <li>• Mr. Subhash Chander Jain</li> <li>• Mrs. Gurpreet Kaur</li> </ul>
3.	10 <sup>th</sup> November 2023	Overview of SEBI (LODR) Rights and responsibilities of the independent directors	1 Hrs.	<ul style="list-style-type: none"> <li>• Mr. Subhash Chander Jain</li> <li>• Mrs. Gurpreet Kaur</li> </ul>

**2024-2025**

S. No	Date	Particulars of the Programmes	Duration	Attendance
1.	2 <sup>nd</sup> September 2024	<p>Visit to Factory, briefing on the plant, production process and capacity, other key aspects of the operation and meeting with core team</p> <p>Visit to SEZ at Gurugram, briefing on the operations, capacity utilization, profile of the occupants and meeting with core team</p>	1 Hrs.	<ul style="list-style-type: none"> <li>• Mr. Subhash Chander Jain</li> <li>• Mrs. Gurpreet Kaur</li> <li>• Mr. Neeraj Kumar Aggarwal</li> <li>• Mr. Gopal Krishan Sharma</li> </ul>
2.	10 <sup>th</sup> February 2025	Overview of SEBI (LODR) Rights and responsibilities of the independent directors	1 Hrs.	<ul style="list-style-type: none"> <li>• Mr. Subhash Chander Jain</li> <li>• Mrs. Gurpreet Kaur</li> <li>• Mr. Neeraj Kumar Aggarwal</li> <li>• Mr. Gopal Krishan Sharma</li> </ul>